

Indoor Garage Sale and Craft Show Exhibitor Information

When: Saturday, April 8, 2017

Exhibit Time: 8:00 a.m. – 2:00 p.m.

Where: Sanford Center, 1111 Event Center Dr. NE, Bemidji, MN 56601

We invite and welcome your participation as a vendor in the Indoor Garage Sale and Craft Show.

Booth location is on a first-come, first-served basis and will be assigned following the receipt of your completed registration forms and payment. Rental of a 10 x 10 booth including 1 chair will be \$35; \$30 if you meet the early bird deadline of March 24, 2017. Booth rental does not include a table. 6-foot tables are available for \$10 each and extra chairs for \$2 each. There will be no electricity available to booths. All registrations will be date stamped, any conflicts of interest will be determined by earliest registrant.

No sale of food or beverage items including home baked or canned goods, alcohol, firearms, ammunition, live pets, or hazardous materials will be permitted. Lit candles or helium balloons in a booth are not permitted. We reserve the right to turn away vendors not in compliance with these rules.

Load-in will be from 2 p.m. – 9 p.m. on Friday, April 7, 2017. Load-in will take place through Gate 10, the overhead door on the East side of the building. All vendors must load-in on April 7. If you do not show up by 8 p.m. your booth will be forfeited with no refund. Load-out begins at 2:00 p.m. and must be accomplished by 4:00 p.m. on Saturday. **NO EARLY CLOSURES.** Your booth **must** remain open until the end of the event.

Enclose registration fee, Exhibitor Registration Form, Liability Waiver, and Minnesota Operator Certificate of Compliance and mail to: ATTN: Garage Sale, Sanford Center, 1111 Event Center Dr. NE, Bemidji, MN 56601. Or fax to 218-441-4099.

You may also call ahead to arrange a time to drop off your registration forms in person.
For registration questions please call 218-441-4031.

Indoor Garage Sale and Craft Show

April 8, 2017

8:00am – 2:00 pm

Vendor Information:

Name: _____ Phone: _____

Address: _____ Email: _____

10' x 10' Booth, 1 Chair: \$30/booth includes one chair; \$35/booth after March 24, 2017 (does not include table)

Number of booths _____ \$ _____

6-foot tables: \$10 each

Number of tables _____ \$ _____

Additional Chairs: \$2 each

Number of Additional Chairs _____ \$ _____

Total Enclosed: _____ \$ _____

Load-in is 2 pm – 9 pm Friday April 7, 2017

List items to be sold in booth: _____

Check payment type: (Sanford Center does not accept checks) _____ Cash _____ Credit Card _____

Name on Credit Card: _____

Credit Card Number: _____ Exp. Date: _____ CVV _____

Signature: _____ Date: _____

Please remit payment and registration forms to:

ATTN: Garage Sale

Sanford Center

1111 Event Center Dr NE

Bemidji MN 56601

218-441-4031

**Payment for booth must be received in full prior to load-in.*

**The Bemidji Pioneer and/or Sanford Center is not responsible for damaged, lost or stolen items*

**No sale of food or beverage items including home baked or canned goods, alcohol, firearms, ammunition, live pets, or hazardous materials will be permitted. Lit candles or helium balloons in a booth are not permitted. We reserve the right to turn away vendors not in compliance with these rules.*

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type

Name of business selling or exhibiting at event	Minnesota tax ID number
Seller's complete address	City
	State
	Zip code
Name of person or group organizing event	
Name and location of event	
Date(s) of event	

Merchandise sold

Describe the type of merchandise you plan to sell.

Sales tax exemption information

Complete this section if you are not required to have a Minnesota tax ID number.

I am selling only nontaxable items.

I am not making any sales at the event.

I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.

This is a nonprofit organization that meets the exemption requirements described below:

_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).

_____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]).

_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

Sign here

I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Signature of seller	Print name here
Date	Daytime phone ()

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for sellers and event operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Sales tax registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.taxes.state.mn.us.

Information and assistance

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at www.taxes.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Special Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.



Release and Waiver of Liability

This Release and Waiver of Liability (The "Release") executed on this _____ Day of _____, 20____
in favor of the Pioneer and Sanford Center.

I understand and acknowledge that this Release discharges the Pioneer and Sanford Center from any liability or claim that I may have against the Pioneer and/or Sanford Center with respect to any theft, injury, or property damage incurred from my participation in the Indoor Garage Sale Event.

To express my understanding of this release, I sign here with a witness.

Participant

Name(Print) _____

Signature _____

Date _____

Witness

Name _____

Signature _____

Date _____